

Referencing and citation guidelines for home examinations

The course coordinator can provide more details on Canvas.

General:

1. The individual home examination must be an independent work. This means that the paper you submit must be your own work. Plagiarism checks will reveal any reiterations of text from the candidate's earlier exam papers, other students' papers and external sources.
2. You must be careful to make a clear distinction between your own wording and text taken from other sources. If you reproduce material and text that is not your own and fail to cite the source, this will be considered cheating (plagiarism).

Citation in short home examinations (school examination at home, 8 hours or less):

1. The source of direct and indirect quotes must always be cited. You can either do this as you write or once you have completed your answer paper.
2. You must cite any sources that you draw on in your answer. You may copy the citation from the syllabus reading list in order to expedite the referencing process in the exam. There is no need to reference knowledge recalled from your own memory, as this resembles the conditions of an ordinary school examination. This implies that such knowledge is reproduced in your own words.
3. Plagiarism checks will be undertaken.

Academic referencing in long home examinations (24 hours or more):

1. Consistent use of the APA style manual or another recognised academic referencing system is required.
2. Plagiarism checks will be undertaken.